



**HOPE'S
DOOR**
Embracing Life Free
From Domestic Abuse

Job Posting Domestic Violence Agency

Position available Immediately.

Location: Hawthorne, NY



Counselor/Advocate – Domestic Violence Program

Hope's Door, named a *2025 Best Places to Work in Westchester*, is dedicated to ending domestic violence and empowering victims to achieve safety, independence, and healing.

Overview of Position

Provide compassionate, trauma-informed support to survivors of domestic violence, helping survivors move toward safety, independence, and healing.

Responsibilities

- Provide comprehensive, trauma-informed services to survivors of domestic violence. This may include hotline, counseling, support groups, case management, information and referrals, safety planning, and danger assessments.
- Advocate on behalf of clients with diverse systems such as courts, law enforcement, criminal justice, social services, housing, medical, education, vocational training, and employment.
- Accompany clients to court and other systems as needed.
- Participate in agency and community outreach events that support our mission.
- Document services and submit accurate, timely reports.

Preferred Skills and Experience

Education and Experience: Bachelor's degree or equivalent combination of education and related work experience.

Technical Skills: Proficiency in MS Office (Outlook, Word, Excel, PowerPoint). Experience with databases a plus.

Transportation: Valid driver's license and reliable, insured transportation.

Language Skills: Bilingual Spanish a plus.

We seek a compassionate, well-rounded candidate with a relevant education, practical experience, and technical skills who is flexible, collaborative, and able to work effectively in a team environment.

Compensation: \$27 to \$29 per hour

Annual Agency Contribution for Flexible Benefit Options: \$13,000 (Opt-Out for Cash Available)

Life Insurance - Short and Long-term Disability Coverage - 401(k) Participation

PTO: 25 days **Sick:** 12 days **Holidays:** 10 days

**APPLICANTS, PLEASE SEND RESUME AND COVER LETTER TO
DIANNE DEFILIPPIS, DIRECTOR OF ADMINISTRATION
DDEFILIPPIS@HOPESDOORNY.ORG**

Hope's Door is an equal opportunity employer. People of all races, color, religion, gender, sexual orientation, gender identity, national origin, age, ability/disability, and veteran status are strongly encouraged to apply.

Come make a difference in the lives of those wounded by abuse.