



**HOPE'S
DOOR**
Embracing Life Free
From Domestic Abuse

Job Posting
Domestic Violence Agency
Position available immediately.
Location: Hawthorne, NY



Supervising Attorney – Part Time

Hope's Door, recently named as one of the *2025 Best Places to Work in Westchester*, is dedicated to ending domestic violence and empowering victims to achieve safety, independence, and healing. Our mission encompasses:

- **Crisis Response:** 24/7/365 hotline and emergency shelter for immediate safety.
- **Support Services:** Counseling, advocacy, and legal services for victims of domestic violence and human trafficking.
- **Education & Training:** Domestic violence education in schools and community centers across Westchester County.
- **Free Services:** All services are provided at no cost to victims and survivors.

Position Overview

We are seeking a highly experienced Supervising Attorney to join the Hope's Door Legal Center team, providing vital support to survivors of domestic violence with information, legal advice, and representation in family law, matrimonial actions, custody and visitation, child support, and orders of protection. The ideal candidate will be passionate about serving marginalized communities and committed to ensuring justice and safety for domestic violence survivors.

Key Responsibilities

- The Supervising Attorney will supervise and mentor staff attorneys, provide consultations and strategic guidance, review pleadings and motions, and represent a limited caseload of clients directly in court.
 - Oversee the staff attorneys, ensuring strong legal strategies and professional development.
 - Conduct consultations and provide legal advice to clients and staff.
 - Write, review and approve pleadings, motions, and court submissions.
 - Represent clients in Westchester County courts on select matters.
- Collaborate with the Chief of Legal Services and community partners to strengthen legal advocacy for survivors.

Qualifications and Preferred Skills and Experience

- Juris Doctor (J.D.) degree and admission to practice law in New York State, in good standing.
- 10+ years of legal experience, including litigation, negotiation and drafting, in family law, preferably DV practice.
- Strong leadership skills with proven experience mentoring attorneys.
- Commitment to trauma informed, culturally competent legal advocacy.
- Bilingual in Spanish preferred.

Supervising Attorney Salary Range: \$50,000 - \$55,000

20 hours per week

Benefits

Sick Time: 1 hour accrued for every 30 hours worked.

Eligibility for the organization's 401K plan on the 1st of the month following date of hire.

APPLICANTS PLEASE SEND RESUME AND COVER LETTER TO DIANNE DEFILIPPIS, DIRECTOR OF ADMINISTRATION AT DDEFILIPPIS@HOPESDOORNY.ORG

Hope's Door is a proud equal opportunity employer. People of all races, color, religion, gender, sexual orientation, gender identity, national origin, age, disability and veteran status are strongly encouraged to apply.