



**HOPE'S  
DOOR**  
Embracing Life Free  
From Domestic Abuse

## Job Posting for High-Risk Advocate Domestic Violence Agency

**Position start date October 1, 2024 (Applications being accepted now)**

### High Risk Advocate – Bilingual Spanish (Preferred)

#### Overview of Position:

The High-Risk Advocate for the Westchester County Risk Reduction Team will work with community partners dedicated to enhanced safety for domestic violence victims assessed at high risk for lethality. The Advocate's primary role is to facilitate this process through assessment of danger, safety planning, and skillful advocacy and coordination of services within Hope's Door and with our partners, which include Westchester County Office for Women, Westchester Medical Center, local police departments, the DA's office, sister DV agencies, and legal services providers, among other partners.

#### Job Responsibilities

- Deliver services identified as high-risk for homicide.
- Conduct intake, danger assessments, safety planning, counseling, case management, and provide information and referrals.
- Participate in high-risk team meetings.
- Support on-call responses outside regular hours.
- Strengthen partnerships with community partners.
- Assist with hotline response to provide immediate support and guidance.
- Document services and submit accurate, timely reports.

#### Preferred Skills and Experience

**Education and Experience:** Bachelor's degree or equivalent combination of education and related work experience.

**Technical Skills:** Proficiency in MS Office (Outlook, Word, Excel, PowerPoint).

**Transportation:** Valid driver's license and reliable, insured transportation.

**Language Skills:** Bilingual in Spanish preferred, offering an advantage due to the population served.

These qualifications reflect the need for a well-rounded candidate with an education, practical experience, technical skills, language proficiency, and the ability to travel as required.

<b>Salary and Benefits</b>	<p align="center"><b>Salary Range: \$26.50 to \$28 per hour</b></p> <p align="center">Anticipated Schedule: 35 hours per week generally Monday through Friday. Flexible Benefits with Health Plan Options Value of \$1025 on the 1<sup>st</sup> of the following month from start date - Opt Out Cash Benefit Life Insurance - Short and Long-term Disability 401K Participation Eligibility on 1<sup>st</sup> of following month <b>PTO: 25 days Sick: 12 days Holidays: 10 days</b></p>
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#### APPLICANTS PLEASE SEND RESUME AND COVER LETTER TO

DIANNE DEFILIPPIS, DIRECTOR OF ADMINISTRATION - [DDeFilippis@HopesDoorNY.org](mailto:DDeFilippis@HopesDoorNY.org)

Hope's Door policy prohibits discrimination due to race, color, age, religion, sex, sexual orientation, gender identity, disability, national origin, marital status, parental status, or political affiliation in employment and delivery of services.

*Come join our dedicated team and make a difference in the lives of those wounded by abuse.*