



**HOPE'S
DOOR**
Embracing Life Free
From Domestic Abuse

Job Posting for High Risk Advocate Domestic Violence Agency

Position available immediately.

High Risk Advocate – Bilingual Spanish Preferred Westchester County Risk Reduction Team

Overview of Position:

The High-Risk Advocate for the Westchester County Risk Reduction Team will work with community partners dedicated to enhanced safety for domestic violence victims assessed at high risk for lethality. The Advocate's primary role is to facilitate this process through assessment of danger, safety planning, and skillful advocacy and coordination of services within Hope's Door and with our partners, which include: Westchester County Office for Women, Westchester Medical Center, local police departments, the DA's office, sister DV agencies, and legal services providers, among other partners.

Job Responsibilities

- Provide services assessed at high risk for homicide.
- Services include: intake, danger assessment, safety planning and coordination, counseling, case management, information and referral.
- Participate in high risk team meetings.
- Enhance relationships with community partners.
- Document service delivery and provide timely and accurate reports.
- Assist with on-call response outside of regularly scheduled hours.

Preferred Skills and Experience

Bachelor's degree or the equivalent combination of education and related work experience.
Proficient in MS Office applications which include Outlook, Word, Excel, and PowerPoint.
Requires Driver's license in good standing and available to travel in personal vehicle.
Bilingual Spanish preferred.

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| <p>Salary and Benefits</p> | <p>Salary Range: \$26 to \$28 per hour</p> <p>Anticipated Schedule: 35 hours per week generally Monday through Friday. Flexible Benefits with Health Plan Options Value of \$975 on the 1st of the following month from start date - Opt Out Cash Benefit Life Insurance - Short and Long-term Disability 401K Participation Eligibility on 1st of following month</p> <p>PTO: 25 days Sick: 12 days Holidays: 10 days</p> |
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APPLICANTS PLEASE SEND RESUME AND COVER LETTER TO

DIANNE DEFILIPPIS, DIRECTOR OF ADMINISTRATION - DDeFilippis@HopesDoorNY.org

Hope's Door policy prohibits discrimination due to race, color, age, religion, sex, sexual orientation, gender identity, disability, national origin, marital status, parental status, or political affiliation in employment and delivery of services.

Come join our dedicated team and make a difference in the lives of those wounded by abuse.