Domestic Violence Advocate at Family Justice Center – Bilingual Spanish

Overview of Agency

Hope’s Door seeks to end domestic violence and to empower survivors to achieve safety, independence, and healing from the trauma of abuse. We have served victims of domestic violence since 1980, touching the lives of more than 11,000 persons last year. Our services include shelter, hotline, counseling, support groups, advocacy, information and referral, and an extensive education and awareness program. At Hope’s Door, services are survivor-centered, empowerment-based, and affirm the inherent dignity and worth of each individual.

Primary Job Responsibilities: The Advocate Will...

1. Provide culturally adept and trauma-informed crisis intervention services in English and Spanish to domestic violence survivors seeking orders of protection and other assistance at the Family Court in White Plains.
2. Assist with hotline response, counseling, information and referral, safety planning, danger assessments, court accompaniment, and advocacy with diverse systems – training to be provided.
3. Work collaboratively with colleagues across the agency, sharing in administrative, community outreach, and fundraising work.

Preferred Skills and Experience

BA/BS Preferred AND/OR 2+ years’ experience in crisis intervention, safety planning, or victim services.
Bilingual Spanish Required.
Flexible and collaborative.
Must be highly organized and able to multi-task.

Salary and Benefits

Salary Range: $24 to $26 per hour
Flexible Benefits with Health Plan Options
Value of $899 per month after 90 days of service - Opt Out Cash Benefit Life Insurance - Short and Long-term Disability - 401K Participation after Year 1

Vacation: 20 days  Sick Time: 12 days  Holidays: 13 days

APPLICANTS PLEASE SEND RESUME AND COVER LETTER TO
DIANNE DEFILIPPI, DIRECTOR OF ADMINISTRATION - HOPE’S DOOR, INC., PO BOX 262, HAWTHORNE, NY 10532

E-MAIL ADDRESS: DDeFilippis@HopesDoorNY.org

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