



**HOPE'S
DOOR**
Embracing Life Free
From Domestic Abuse

Job Posting for Bilingual Spanish DV Agency

Available Immediately

DV Counselor & Advocate – Bilingual Spanish Position in the Community Services Program in Hawthorne

Overview of Agency: Hope's Door seeks to end domestic violence and to empower survivors to achieve safety, independence, and healing from the trauma of abuse. We have served victims of domestic violence since 1980, touching the lives of more than 11,000 persons last year. Our services include shelter, hotline, counseling, support groups, advocacy, information and referral, and an extensive school and community-based education and awareness program. At Hope's Door, services are survivor-centered, empowerment-based, and affirm the inherent dignity and worth of each individual.

Job Activities

1. Provide comprehensive, culturally adept, and trauma-informed services to domestic violence survivors, including counseling, support group, case management, information and referral, safety planning, and danger assessments with the goal of empowering survivors to achieve safety, independence, and healing from the trauma of abuse.
2. Advocate with diverse systems, including legal, courts, law enforcement, criminal justice, social services, housing, medical, educational, and employment, among others.
3. Assist with hotline response.
4. Accompany clients to court and other systems.
5. Serve as backup for our advocate at the Family Justice Center.
6. Work collaboratively across departments.
7. Submit timely and accurate quantitative and qualitative reports and evaluations.
8. Participate in agency-wide and community events to support our organizational goals.
9. Participate in on-going education and training opportunities.

Preferred Skills and Experience

Bachelor's degree or the equivalent combination of education and related victim work experience.
Bilingual Spanish Required.
Computer Skills: Word and Excel. Database a plus.
Flexible and collaborative.
Must be highly organized and able to multi-task.

Salary and Benefits

Salary Range: \$22 to \$25 per hour
Flexible Benefits with Health Plan Options
Value of \$899 per month after 90 days of service - Opt Out Cash Benefit
Life Insurance - Short and Long-term Disability - 401K Participation after Year 1
Vacation: 20 days **Sick Time:** 12 days **Holidays:** 13 days

APPLICANTS PLEASE SEND RESUME AND COVER LETTER TO

DIANNE DEFILIPPIS, DIRECTOR OF ADMINISTRATION - HOPE'S DOOR, INC., PO BOX 262, HAWTHORNE, NY 10532

E-MAIL ADDRESS: DDeFilippis@HopesDoorNY.org

Hope's Door policy prohibits discrimination due to race, color, age, religion, sex, sexual orientation, gender identity, disability, national origin, marital status, parental status, or political affiliation in employment and delivery of services.

Come join our dedicated team and make a difference in the lives of those wounded by abuse.