



**HOPE'S
DOOR**
Embracing Life Free
From Domestic Abuse

Job Posting Domestic Violence Agency

Date of Posting – October 12, 2018

Prevention Program – Coordinator

Overview of Agency

Hope's Door seeks to end domestic violence and to empower survivors to achieve safety, independence, and healing from the trauma of abuse. We have served victims of domestic violence since 1980, touching the lives of more than 11,000 persons last year. Our services include shelter, hotline, counseling, support groups, advocacy, information and referral, and an extensive school and community based education and awareness program. At Hope's Door, services are survivor-centered, empowerment-based, and affirm the inherent dignity and worth of each individual.

Come join our dedicated team and make a difference in the lives of those wounded by abuse.

Overview of Work – Love Shouldn't Hurt Youth Prevention Program

The program staff works with youth in schools and communities throughout Westchester to promote healthy relationships based on equality, respect and trust. Youth are empowered with the knowledge to recognize the signs of abuse and the strategies to help themselves and their peers confronting the issue. Work includes:

- Middle School and High School classroom and community-based workshops where we empower young people with potentially life-saving information on abuse, engage them in role playing scenarios and offer resources that encourage them to call if they or a friend needs help with abuse;
- STAR, a peer leadership program that organizes youth in schools and communities to take action against abuse and to promote healthy, loving relationships based on equality, respect and trust.
- Annual teen dating abuse symposium for about 300 teens, educators and community activists.

Program Coordinator: Interface with principals, educators, community activists and others for program operations; develop and revise curriculum; coordinate workshops, events and annual symposium; present workshops; oversee enhancement and expansion of STAR peer leadership program; assure timely and accurate reporting and performance outcomes.

Domestic Violence Counselor/Advocate: Promote safety, independence and healing for victims of domestic violence and dating abuse. Provide hotline, counseling, support group, advocacy and/or Information and Referral services.

Preferred Skills and Experience

BA/BS Required. MA/MS/MSW/LMHC/LCSW preferred.

3+ years of relevant experience in counseling, crisis intervention, public speaking, public relations, event/conference planning, and organizational skills; rapport with diverse youth; creative and artistic in program development and implementation; research skills, able to work independently and as a team member; computer literate, vehicle.

Please have good computer skills (Word, Excel) along with good written and verbal communication skills.

Salary and Benefits

Annual Salary Range: \$40,000 to \$45,000

Flexible Benefits with Health Plan Options – Value of \$800 per month after 3 months of service – Opt Out Benefit
Life Insurance - Short and Long-term Disability - 401K Participation after Year 1

Vacation: 20 days **Sick Time:** 12 days **Holidays:** 12 days

APPLICANTS PLEASE SEND RESUME AND COVER LETTER TO

DIANNE DEFILIPPIS, DIRECTOR OF ADMINISTRATION - HOPE'S DOOR, INC., PO BOX 262, HAWTHORNE, NY 10532

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