



**HOPE'S
DOOR**
Embracing Life Free
From Domestic Abuse

Job Posting for Bilingual Spanish Staff Domestic Violence Agency

Date of Posting – October 12, 2018

Counselor - Bilingual Community Services Program Position based in Hawthorne & Ossining

Overview of Agency: Hope's Door seeks to end domestic violence and to empower survivors to achieve safety, independence, and healing from the trauma of abuse. We have served victims of domestic violence since 1980, touching the lives of more than 11,000 persons last year. Our services include shelter, hotline, counseling, support groups, advocacy, information and referral, and an extensive school and community based education and awareness program. At Hope's Door, services are survivor-centered, empowerment-based, and affirm the inherent dignity and worth of each individual.

Job Activities

1. Provide comprehensive, culturally adept, and trauma-informed services to domestic violence survivors, including counseling, support group, case management, information and referral, safety planning, and danger assessments with the goal of empowering survivors to achieve safety, independence, and healing from the trauma of abuse.
2. Advocate with diverse systems, including legal, courts, law enforcement, criminal justice, social services, housing, medical, educational, and employment, among others.
3. Assist with hotline response.
4. Accompany clients to court and other systems.
5. Serve as backup for our advocate at the Family Justice Center.
6. Work collaboratively across departments.
7. Submit timely and accurate quantitative and qualitative reports and evaluations.
8. Participate in agency-wide and community events to support our organizational goals.
9. Participate in on-going education and training opportunities.

Preferred Skills and Experience

BA/BS Required. MA/MSW a plus.
1+ years of relevant experience.
Computer Skills: Word, Excel
Must have good written and verbal communication skills.
Must be highly organized and able to multi-task.

Training on Domestic Violence and Intimate Partner Abuse Provided

Salary and Benefits	<p>Annual Salary Range: \$36,000 to \$44,000</p> <p>Flexible Benefits with Health Plan Options – Value of \$800 per month after 3 months of service – Opt Out Benefit Life Insurance - Short and Long-term Disability - 401K Participation after Year 1</p> <p>Vacation: 20 days Sick Time: 12 days Holidays: 12 days</p>
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APPLICANTS PLEASE SEND RESUME AND COVER LETTER TO

DIANNE DEFILIPPIS, DIRECTOR OF ADMINISTRATION - HOPE'S DOOR, INC., PO BOX 262, HAWTHORNE, NY 10532

E-MAIL ADDRESS: DDeFilippis@HopesDoorNY.org

Hope's Door policy prohibits discrimination due to race, color, age, religion, sex, sexual orientation, gender identity, disability, national origin, marital status, parental status, or political affiliation in employment and delivery of services.

Come join our dedicated team and make a difference in the lives of those wounded by abuse.